

Vroozi Purchase Express

Vroozi Express provides casual users the ability to create requests without having the need to access ERP platforms and systems while allowing "buy on behalf" scenarios.

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User Configuration

VROOZI EXPRESS ROLES

<u>Employee:</u> Based on the user's configured content view, a Shopper Express employee creates shopping lists within Vroozi Purchase.

<u>Power Shopper:</u> Completes Shopping lists by converting to carts.

CREATE AN EMPLOYEE (EXPRESS SHOPPER)

There are 2 ways to set up an Express Shopper account; Creating the user manually through Vroozi Purchase or sending a self registration link.

User Creation through Vroozi Purchase

- 1. Using your Vroozi Purchase login access User set up within Master Data
- 2. Once logged in, expand the 'Master Data' category and select 'Users'
- 3. Select 'Create a new user' and complete all Basic user information.
- **4.** Below user information expand the Vroozi Purchase Express category to reveal 'Shopper Express' and check the box next to it. (shown next page)

Note: If your buying organization currently is not using any other aspects of Vroozi Purchase, this panel should ONLY be used for creation of Express Shoppers.

5. *All details remaining on the user creation page are optional.

First Name * Last Name * Phone Number Rita Jones III (310) 857-3443 Email * Username * Single Sign-On ID © rita jones@iclient.com III © # Use Email as Username?	Basic Information		
Rita Jones Bit + (310) 8873443 Email* Username* Single Sign-On ID () rita jones@client.com rita jones@client.com # Use Email as Username?	First Name *	Last Name *	Phone Number
Email* Usemame * Single Sign-On ID rita jones@client.com Ø Use Email as Usemame?	Rita	Jones	= (310) 887-3443
rita jones (julient com rita jones (julient com) 8 Use Email as Usernane?	Email *	Username *	Single Sign-On ID ③
Vice Email as Username? Def (valuer at least new)	rita.jones@client.com	rita.jones@client.com	
	Use Email as Username?		
	Role (select at least one)	Vroozi Purchase Express	





While entering the appropriate 'Content Mapping Group' is optional, it is a best practice for routing conversion of lists to specific people.

- 6. Once all required fields are complete, click the blue 'Save User' button.
- **7.** The user will then receive a Registration email asking them to create a password.

Click to select value	Click to select value
P Element	
53 Element	Plant
	Click to select value

Self Registration

As configured with the Vroozi Integration team, Administrators can be provided with a self registration link. This link can be shared with individuals who will be acting as Express Shoppers.

- 1. The user receives the registration link via email, completes all fields and selects to 'Sign Up.'
- **2.** This triggers the Registration Notification email. Open and select to 'Activate Account.' Further details on this email can be found in the *Getting Started with Vroozi Purchase Guide*.

Select Department *	
	4
First Name *	
Edgar	
Last Name *	
Figaro	
Email Address *	
owl@vroozi.com	
SIGN UP	

CREATE A POWER SHOPPER

Power Shopper user records may be created in Vroozi Purchase *ahead of* the Power Shopper accessing smartOCI via their external system. If a Power Shopper accesses smartOCI *before this record has been created* in Vroozi Purchase, Administrators will again receive email notification that a new user has registered and be asked to complete any missing data in that user's record.

The following outlines the process of creating a new Power Shopper record for a shopper that has not yet accessed the Vroozi Platform.

- 1. Select the 'Create a New User' button.
- 2. Complete the required 'Basic Information"



3. Select *Employee* and check the *Power Shopper* permission box.

Creation of a Power Shopper will not trigger an email notification to the Power Shopper since he/she will never access *Vroozi Purchase*.

Update a Power Shopper Record

Any updates to an existing Power Shopper record will trigger a different destination.

Selecting 'Send Confirmation' will save the updates and send the updated information to your external system.

Shipping Address	Currency	Company Code
Corporate HQ	USD	287 - Northrop Grumman Aviation
Corporate HQ	Cost Center	Plant
1234 Main Street Building: HQ Falls Church, VA 22042 US	Click to select value	99757 - Enterprise Shared Services
🔁 bugs@ngc.com		
\$ +1 (703) 222-5555		× ¥

See <u>User Roles Directory</u> for further details on role permissions.

Power Shopper Mapping Rules Management

Improvements have been introduced to both the access and configuration of Power Shopper Rules.



Vroozi Catalog Master Administrators upon

navigating to *smartOCI->Data Mapping->Power Shoppers* will find a link directing them to the *Vroozi Purchase* Administrative Panel.

Once the hyperlinked 'click here' is selected (shown above), users will be routed to the Power Shopper Mapping screen in *Vroozi Purchase*. Power Shopper configurations can also be accessed directly within *Vroozi Purchase* by accessing *Company->Power Shoppers->Power Shopper Mapping*.



Administrato	r v			VROZI®			
📜 Shopper View		Power Shopper	Mapping				
Dashboard		Mapping Rules					
Company							
Profile							
Settings		Name	Power Shoppers	Content Groups	Created Date	Status	Action
Support Optior Messages		 Office Supplies 	Farah Khan	Corporate (EC)		Active	Ē
Workflow		 Building materials 	ameer.shopper PShopper	magnus		Active	Ŵ
Power Shopper	rs	1-2 of 2	•				
API Integration	~	🖌 Activate 🗙 🕻	Deactivate Add Mapping Rule				

Power Shopper Rules can be defined by the following:

- Line Item Type (Product, Service, Blanket, Invoice Plan) Multiple types can be selected per rule.
- The Content Group associated to the Shopper Express user, or the Employee
- The **Company Code** associated to the Shopper Express user, or the Requisition Line Item

Name *		
Office Supplies		
Line Item Types		
Product	O Service	
Blanket	O Invoice Plan	
Content Group Mapping		
Corporate (EC) ×		
Categories		
01000103 - Hardware Deskte	op/Printer ×	
Suppliers		
89808770 - Office Depot ×	247T001 - Office Supply Inc ×	
Company Code		
TK100 - Company code		
Cost Center		
CC100 - Cost Cneter ×		
Plant		

• The **Cost Center** associated to the Shopper Express user, or the Requisition Line Item

• The **Plant Code** associated to the Shopper Express user, or the Requisition Line Item

- The associated Category(s) code
- The **Supplier(s)** associated to the line item
- The total line item Amount
- The **Currency** associated to the line item
- The **Power Shopper**
 - A single Power Shopper can be associated with multiple mapping rules.

Power Shopper Mapping on Shopping Cart

In addition to enabling *Shopper Express* users to share their cart with a Power Shopper, rules can be used to allow Employees to submit their Requisition to an external system and assign to a Power Shopper in that system. For a *Shopper Express* Shopper, when they're sharing their shopping cart with a Power Shopper,



the list of Power Shoppers they can pick from is going to be based on which mapping rules are applicable to their current cart.

The rules are evaluated against every single line item in their cart as well *and* against the default preferences of the Shopper Express user creating the cart. The Vroozi system will compare the Content Group, Company Code, Cost Center, and Plant code criterion from the rules to the Shopper Express user creating the cart. Based on which rules are applicable to the cart, the system allows the Shopper Express user to select a Power Shopper to share the cart with.

EMPLOYEE (SHOPPER)

SHOPPER EXPERIENCE

- Displays the most recently reviewed catalog items.
- 2. Displays a Shopper's <u>5</u> most recent carts. Each row displays one cart

✓ VR [∞] Zi [*]	Categories - Q Catalog Search				→ 🖺 Lists 🕞 (0)
~ 5	1 Recently Viewed		2	Recently Shared Ca	rts 🔏
-	Verbatim® Store 'N' Go V 3 USB 3.0 Drive, 8GB, Bla ck/ \$6.00 USD	HUSKY 16 oz. Fiberglass Claw Hammer \$9.97 USD	600000186	\$137.36 USD View more	Pending
		4 Catalog C	ompliance		
* 🛤	×LL * 🚿	* Office DEPOT OfficeMax	spark		
1	m m	щ С	Ĥ		
☆ 1 <mark>800 PET</mark> Aytra and D	SUPPLIES amazonbusiness	APPLIED MATERIALS.	MARKETING		REFRIGERATION NAC 199
	n C	m	Ĥ	m	m

detailing the cart number, the amount and status. Click 'view more' to view the repository of all carts submitted.

- 3. View saved lists and/or create a 'new list.'
- 4. View catalogs and begin adding them to a list.
 - Click the star in the top left corner of each supplier card to pin it to the top of your Catalog list.
- 5. View the entire repository of shared lists. Use the search bar to search for a specific list. Search by number, supplier or keyword.

Ê	Shared Lists					
			Search by Shared List Id			
	Shared List ID:	LIST NAME	Date Created	SUPPLIER	AMOUNT	STATUS
	600000186	nichole.whitaker+ShopperExpress@vroozi.com 03/11/2019	Mar 11, 2019	Amazon Business	\$137.36	Pending





BUILD A LIST

Employees can build a shopping list from pre-configured products and services or forms from contracted and approved suppliers. The products are organized and defined by the catalogs displayed on the shopper's homepage. Once a catalogis selected users can begin viewing and adding items to their list.

Select a catalog card to open and view a specific catalog.



From the catalog view, employees can do the following:

- 1. Click an item name to view product specifications
- 2. Refine the search criteria
- 3. Add the item to their cart
- 4. Add the item to a new or existing list template.

Once you have added items to your list, click the Cart icon in the top corner of your screen to display your cart items. Here you can update quantity and delete items from your list.

SEND LISTS TO POWER SHOPPERS

Once the list is ready for review, you are just a few clicks away from sending to a specified Power Shopper.

- 1. Complete all required details and update line items if needed.
- **2.** Select 'Submit'.
- **3.** After clicking
 - 'Submit' and the Requisition is <u>finalized</u>, Shoppers are prompted to select from the

Request Name *	Shipping Address *		Supplier			Appreval G	200 guros		
Prank Island 1000001817	Wread Headquarters	(K)	Office Supply Inc.			0PS1 - 0	pentions		
Requester * Frank takend	Attention NGA Woodi Hedgaatem Hedgaatem Wolk, CANSID-2128 With Constitution Net State Stat		Rasson for Request						
C # Description	4 · · (proj ala	Supplier	Part No.	Category	Oel Oute	Qty	UeM	Unit Price	Tetel 🗇
								Subsetal (USD) Shipping Charges (USD) Tas (JUD) Tasal (USD)	6
Appraval/Rejection Notes			Supplier Notes						
Phile a cole			Note a conc.			1			



applicable list of Power Shoppers.

leas	se select a Power Shopper	×
	Power Shoppers *	
	Power Shoppers	
	Nichole Whitaker Naufil PowerShopper	
	Cancel Submit Request	

Once a list has been Sent to a Power Shopper it remains in Pending status until either of the following:

- **Pending** = The list has **not** yet been added to a cart
- Approved: List has been added to the Power Shopper's cart
- **Rejected:** List has been deleted by the Power Shopper

SAVE A LIST

Lists for products frequently requested together can be prepared and saved to use as often as needed. You may create as many lists as you like.

Click the star next to any item to add that item to the default 'Favorites' list or create a 'new list'.

0	Kew Alienware 13	Gaming Laptop
0	SAVE TO LIST	9
	new list	77e4b00db82cb8f281
	Favorites	PLE PART NUMBERS
	Engineered for nign-p the ultimate at-home	erformance gaming anywhere, the Alienware 13 combines an incredibly mobile design with experience when plugged into the optional Graphics Amplifier.

If 'new list' is selected, you can

customize the list name and/or add the list item to your cart.

Lists - Favorites - Ny List Create list	My List Edit List Name Edit List Name Select all		
			UPPLIER SUBTOTAL \$899.00 USD
	• • • •	Bite Aliment 12 control (2019) \$899.00 USD x = Support to Maked MUDIPLENET MONTON * This ten has a community Mandatawa Maked MUDIPLENET MONTON * This ten has a community	\$899.00 USD \times order quantity of 1
		Hard Drive : 55508 Memory : 808 M CP	PU Speed : Dual
		Subtrati	Total Items: 1 : \$899.00 USD
	Delete selected Items	Move Items to Cart	



Power Shopper

NOTIFICATIONS

Power Shoppers will receive email notification when a new list is shared with them by an Express Shopper. The subject line of the email will include the list's unique document number.

Access Shared Lists

Upon connecting to Vroozi Catalog, Power Shoppers may access the lists shared with them via 2 locations on their homepage.

Frank Island has	shared shop	(R) pping cart #600000067 with you.					
Created Date 04/15/2020		Requester Frank Island List Name nichole.whitaker+shopper2@vroozi.com 04/15/2020					
List ID 6000000067							
Number of items		Notes					
Items				Showing 1 of			
DESCRIPTION	SUPPLIER	PART NO	QTY	UNIT PRICE			
La-Z-Boy Bradley Leather	STAPLES	1677790	6	\$299.99			
		TOTAL		64 700 0			

- **'Information' bar** Located in the center of the login page this will indicate the number of lists shared.
- Lists' icon Located next to the shopping cart icon, the number of shared lists awaiting review will also populate.

What do you need to	buy?	۲ Q	HI,	nichole.whi Account Cart
				Help Not in a Catalog
★ INFORMATION ▲ You have 24 shared lists	, pending action			
C WELCOME			C MY SEAR Saved: Select Save Recent: s taptop s chains	CHES d Search •) a Q
GRUBHUB GrubHub for Work	GraybaR.	* 1-800-flowers1com 1-800-Flower	Office DEPOT	STAPLES Malar Mary Region
The Dell-	Office Supply Inc	CDW Inc.	GRAINGER	MSC Direct

Once selected, you can view the repository of lists. Click the arrow to the right of each list to view specific item details. (shown next page)





Note: Lists items cannot be edited from this page but can be edited once added to a cart.

SEARCH & FILTER

Use the 'Filter Lists By' options to search for lists by specific employee, date, line item quantity or amount.

CONTINUE SHOPPING	Shared List	s(29)			Sort by Date (newest - oldest)	10
FAVORITES	Q Search by	y List Id, List Name	or Product Description				
SHARED LISTS ARCHIVE	nichole wh	itaker+shopper2@	Tyroozi com 04/15/2	020			
RESET FILTERS	LIST# 6000000067	REQUESTER Frank Island	DATE CREATED 04/16/2020	LINE ITEMS	AMOUNT \$1,799.94USD	REJECT	•
FILTER LISTS BY:							
REQUESTERS	nichole.wh	itaker+shopper2@	ývroozi.com 04/15/2	J20		ADD TO CART	4
REQUESTENS	LIST# 6000000066	REQUESTER Frank Island	DATE CREATED 04/16/2020	LINE ITEMS	AMOUNT \$379.99USD	S REJECT	1
ost recent requesters							
Frank Island	nichole.wh	itaker+shopper@	vroozi.com 04/15/20	20		add to cart	
Nichole Whitaker	LIST# 6000000065	REQUESTER Nichole Whitaker	DATE CREATED 04/16/2020	LINE ITEMS	AMOUNT \$1,604.00USD	8 REJECT	1
DATE CREATED:							
dest (04/07/2020) itest (04/16/2020)	nichole.wh	itaker+shopper@	vroozi.com 04/15/20	20		add to cart	
rom:	LIST# 6000000064	REQUESTER Nichole Whitaker	DATE CREATED 04/16/2020	LINE ITEMS	AMOUNT \$74.99USD	© REJECT	
D :							
LINE ITEMS:	nichole.wh	itaker+shopper2@	ývroozi.com 04/14/2	320		add to cart	
lin (1) Max (3)	LIST# 6000000063	REQUESTER Frank Island	DATE CREATED 04/15/2020	LINE ITEMS 2	AMOUNT \$251.94USD	S REJECT	
	nichole.wh	itaker+shopper@	vroozi.com 04/11/20	20			
In (53.88) Max (1.799.94)						ADD TO CART	
rom:	600000062	Nichole Whitaker	04/11/2020	LINE Frems	\$1,499.95USD	REJECT	
0:	nichole.wh	itaker+shopper@	vroozi.com 04/10/20	20		add to cart	
						Contraction	<i>.</i> ,

CONVERT LIST TO CART

Power Shoppers wishing to convert a list to cart may do so by selecting 'Add to Cart'.



CONTINUE SHOPPING	Shared List	s(3)			Sort by Date (newest - oldest)	\$ 10 \$
FAVORITES	Q Search b	/ List Id, List Name	or Product Description				
SHARED LISTS ARCHIVE	nichole wh	itakartshonnar?	avroozi com 04/15/2	020			
	menole.wn	itaker shopperze	BALOOFICOUL OF LOVE	020	_		÷ 😌
RESET FILTERS	LIST# 6000000067	REQUESTER Frank Island	04/16/2020	LINE ITEMS	\$1,799.94USD	REJECT	
FILTER LISTS BY:							
PEOLIESTERS	nichole.wh	itaker+shopper2(@vroozi.com 04/15/2	020		ADD TO CAR	т
HEUDESTENS	LIST# 6000000066	REQUESTER Frank Island	DATE CREATED 04/16/2020	LINE ITEMS	AMOUNT \$379.99USD	O REJECT	
Most recent requesters							
Z Frank Island	nichole.wh	itaker+shopper2(@vroozi.com 04/14/2	020		ADD TO CAR	t
Nichole Whitaker	LIST#	REQUESTER	DATE CREATED	LINE ITEMS	AMOUNT	Ø REJECT	
A DATE CREATED:	600000063	Frank Island	04/15/2020	2	\$251.94USD		

You can add as many lists as you choose to a cart before selecting to "Checkout Now'. Example below shows I list already in the cart with another to be added.

What do	you need to buy?		• Q		Account Cart	List a Catalo
Shared List	s(2)			Sort by Date	(newest - oldest)	10 ;
Q Search b	y List Id, List Name	or Product Description				
nichole.wh	itaker+shopper2(@vroozi.com 04/15/2	020		add to cart	
LIST# 6000000066	REQUESTER Frank Island	DATE CREATED 04/16/2020	LINE ITEMS 1	AMOUNT \$379.99USD	8 REJECT	ľ
nichole.wh	itaker+shopper2(@vroozi.com 04/14/2	020		ADD TO CART	
	REQUESTER	DATE CREATED	LINE ITEMS	AMOUNT	8 REJECT	

Note: The quantity displayed on the cart icon indicates the total number of line items across all carts. The example below shows a cart with 4 total line items created from 3 lists.



Once a list(s) has been converted to a cart, you may edit the list items and quantities (shown next page) before sending that cart to your external system. However, you may not add items to the list. If wishing to do this, you should either reject the cart and advise the user to add the appropriate items or create a new cart yourself and confirm this in the cart rejection note back to the Shopper Express employee.



4 ITEMS IN YO	UR CART				
SUPPLIER	ITEM	DESCRIPTION	PRICE	QUANTITY	UBTOTAL
Office Supply Inc	4	Inspiron 11 3000 Series 2-In-1 Supplier Part Number: 2485229 Two essential devices. One perfect package. With the performance of a laptop and versatility of a more	\$379.99 US	1	\$379.99 USD
STAPLES	*	La-Z-Boy Bradley Leather Executive Office Chair Supplier Part Number: 1677790 This La-Z-Boy Bradley executive chair looks great and adds comfort to your office Boost the style more	\$299.99 US	6	\$1,799.94 USD
STAPLES	ï,	Keurig K425 Coffee Maker Supplier Part Number: 1990388 A premium coffee maker featuring revolutionary Keurig 2.0 Brewing Technology The Keurig K475 Coffe more	\$139.99 Ust	1	\$139.99 USD

Multiple lists can be added to one cart. At which point, they will be grouped by supplier and not by individual list. The Shopper Express user is NOT notified of any of the described changes at this stage.

Checkout Cart: Select 'Checkout Now' to send the cart to your SRM or ERP. (shown below)

4 ITEMS IN YOU	IR CART				
SUPPLIER	ITEM	DESCRIPTION	PRICE	QUANTITY	SUBTOTAL
		Inspiron 11 3000 Series 2-in-1			
Office Supply Inc	4	Supplier Part Number: 2485229 Two essential devices. One perfect package. With the performance of a laptop and versatility of a more	\$379.99 USE	1	\$379.99 USD
	-	La-Z-Boy Bradley Leather Executive Office Chair			
STAPLES	*	Supplier Part Number: 1677790 This La-Z-Boy Bradley executive chair looks great and adds comfort to your office Boost the style more	\$299.99 USD	6	\$1,799.94 USD
		Keurig K425 Coffee Maker			
STAPLES	e la	Supplier Part Number: 1990388 A premium coffee maker featuring revolutionary Keurig 2.0 Brewing Technology The Keurig K475 Coffe more	\$139.99 USC	1	\$139.99 USD
otal Items 1-4 of 4	e.				Page 1 of 1
3 REMOVE	CLEAR (CART		ORDER S	UMMARY
			Iter	m Subtotal:	\$2,431.87 USD
				CHECKO	,431.87 USD
	220	Particular International Constant			

SHARED LIST REJECTION WORKFLOW

Power Shoppers are able to return a shared list back to the Shopper Express *user* when rejecting it.

Rejection selection on the Shared List view:



What do	you need	to buy?		ب و		Account C	art List
						Help Not	in a Catalo
Shared List	ts (1)				Sort by Date	(newest - oldest)	¢] 10 ¢
Q Search b	y List Id,	List Name	or Product Description				
nichole.wh	itaker+	shopper@	vroozi.com 03/25/20	20		🔚 ADD TO CA	RT
LIST# 6000000011	Nichole	Whitaker	DATE CREATED 03/25/2020	LINE ITEMS 2	AMOUNT \$687.90USD	O REJECT	,^
SUPPLIER	ITEM	DESCRIPT	ION	PRICE	QUANTITY	SUBTOTAL	
GRAINIER	6	GRUNDFO Supplier P Circulator F Phase, Volt Flanged, H 230 F, Max 15.6 Ft., 25	8 Pump, Circulator, 1/25h art Number: 2P310 Pump, Closed Loop, 1/25 H lage 115, 0.74 Amps, Inlet/ outsing Material Cast Iron, N . Working Pressure 145 PS 90 RPM, Auto Thermail Pro	P, 1 USD P, 1 Dutlet Aax. Temp. I, Shut-Off taction	3	\$447.45 USD	
GRAINGER		INTERMAT Supplier P Enclosed ir DPST, Non Volts, Maxin Minimum T Trippers Inc Contact Po Power Rati	TC Timer, 24 Hour, Dpst art Number: 2E+22 sdoor 24 Hour Timer, Conta maily Open, Timer input Vol mum Time Setting 23 Hours ime Setting 1 Hours, Numb cluded 2, Maximum On/Off wer Rating @ 240VAC 5 HI ng @ 120VAC 2 HP, Voltag	\$80.15 USD tt Form tage 120 5, er of Cycles 12, P, Contact e Rating	3	\$240.45 USD	

When rejecting a list, they may also provide notes with details about why the list has been rejected and the appropriate steps required for approval.

Rejection Note field:

Rejection Notes	Please change the quantity to 2 for each line item.	
lejeonon notes.		

Rejection will trigger an email notification to the Shopper Express *user* including any notes submitted during rejection.

a.notifygigmail.com hale.whitaker+shopper +		Line			
	VRO	Z	8		
	nichole.whitaker re	shopper@ jected by Ni	chole Whitak	V25/202 er.	20 has been
	Created Date 03/26/2020		Power Sho	oper	
	List ID ecccoopti Number of items 2		List Name richole whiteker+shopper@vreozi.com 0325/2020 Notes Please change the quantity to 2 for each line item.		
	Items				Showing 2 of :
	DESCRIPTION	SUPPLIER	PART NO	QTY	UNIT PRICE
	INTERMATIC Timer, 24 Hour	Grainger	2E+22	3	\$80.15
	GRUNDFOS Pump, Circulator	Grainger	2P310	3	\$149.15
			TOTAL		\$687.9000

Employees can click 'View Rejected Cart' to navigate directly to the rejected list by clicking the action button included in the email.

Shopper Express Users can view the rejection message within List view. From here, quantities can be edited, items can be removed. 'Resubmit List'.



If additional items need to be added to the current 'Rejected' List, click the horizontal ellipsis (shown on right) next to 'Resubmit List' to add the items to a new list.

Lists - Executes Rejected lists - nichole whitaker+shoppen@vroozi.com 03/25/2020	nichole.whitaker+shopper@vroozi.com 03/25/2020	n Rejection Message	
	Delete list Select all		
	GRAINGER		SUPPLIER SUBTOTAL \$687.90 USD
	•	GRURDFOG Franz, Conductor 1/28kp Bageler De Hundre: 2110 Mandactare Hundre: U1552 F Oriolator Parap, Closed Loop, 1/25 HPJ 1 Phase, Voltage 115, 0.74 Amps, Intel/Outlet Flanged, Hou	\$149.15 USD x s = \$447.45 USD * This item has a minimum order quartity of 1
	•	INTERNATIVE Times: 2 A Hour, Epst Register for Montex 17:03 Mandesterer Hendre: 11:03 Enclosed Indoor 24 Hour Times, Contact Form DPST, Normally Open, Timer Input Voltage 120 Volts, M	\$80.15 USD x 3 = \$240.45 ^{×//} USD * This item has a minimum order quartity of 1
			Total Items: 6 Subtotal: \$687.90 USD
	Delete selected Items	Nichole Whitaker - nichole.whitaker+power@vroozi.com	Resubmit List ***

The updated list can then be resubmitted back to the Power Shopper that originally rejected it or a new Power Shopper as available in the Power Shopping selection mapping.

ADD ITEMS TO CART OR LIST

Use the search bar or search directly within the supplier catalog listed under 'Suppliers' to add items to the new cart created by you.

What do you need to I	buy?	v Q	Hi, nichole.w	hi 🚺 🗸 🐴 t Cart Lists
			н	elp Not in a Catalog
A You have 26 shared lists,	pending action			
WELCOME			NY SEARCHES	
Marketplace			Saved: Select Saved Search Recent: e laptop e chairs	t
GRUBHUB GrubHub for Work	GraybaR.	1-800-flowersicom	Office DEPOT	STAPLES STAPLES

From the cart view, add items to a cart converted from an employee list by clicking 'Continue Shopping'. (shown on next page)



VROZi	What do you need to buy	y? • Q	Hi, nichole.whi 🔤 🔻 📔
E CATEGORIES V			Help Not in a Cata
smartOCI > Shopping Cart	_		
CONTINUE SHOPPING	Shopping Cart		
Jump to	1 ITEMS IN YOUR CART		
Mared LISTS	SUPPLIER ITEM	DESCRIPTION	PRICE QUANTITY SUBTOTAL
🚖 FAVORITES		Sauder(R) Heritage Hill Computer Credenza, Classic Cherry	\$229.49 2.0 \$458.98

COMPARE ITEMS

Like items appearing in a search result can be compared.

- **1.** Check the box next to each item.
- 2. When ready select 'Compare'



3. At the Comparison view, add selected items to cart or select 'Back to Search Results'. (shown on next page)

smartOCI > Compare				< Back to Search Results
COMPARE PRODUCTS				
Products	*	×		
	* New Inspiron 14R Tou	★ * Dell Inspiron i5559	★ Inspiron 15 5000 Ser	
	4649.99 * as: 1 Add to Cwr	STAPLES Inter Name USD \$499.999 * Gyr: 1 Mod So Cort	Office Supply Inc USD \$5999.00 * Gty: 1 Add to Cart	
DETAILS				
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