

May 15, 2020

Vroozi May 2020 Release Notes

The following enhancements are scheduled for release at 10:00pm PST on **Friday May 15, 2020.**

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Indicates a User Interface enhancement

Vroozi Catalog (Administrator)

CUSTOM FIELD DEFAULTS

Vroozi Purchase and Vroozi Catalog Administrators will now have the ability to specify a default option for how list type custom fields appear at the line item level. They can do this via the catalog template, 'Custom Field Management' in Vroozi Catalog or the 'Custom Field' configurations in the Vroozi Purchase administrator panel. The default will then automatically be selected, whenever the custom field is present on a line item in Vroozi Purchase.

Vroozi Catalog

From the *Custom Fields Management > Create Custom Field* select 'Drop Down List' Once Values are created (click the green + sign), select the 'Default Value' from the values created.

Vroozi Purchase

From *Document > Custom Fields* select a custom field to create or edit.

Click the arrow displayed to the right of the Custom Field selected of 'List' Type to create List options and select Default.

Enter List Values. Once completed select the Default Value at the top of the screen. Once selection has been entered. Click 'Submit'.

Vroozzi Purchase (Administrator)

DECIMAL PLACE LOGIC ADDED TO CURRENCY SELECTION

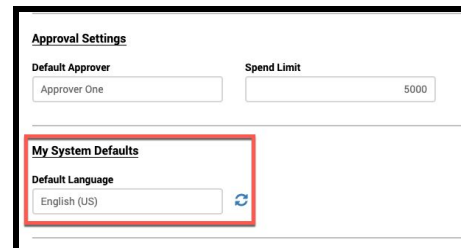
Two new fields called "Min. Decimal Places" and "Max. Decimal Places" have been added to the 'Currencies' table found in *Master Data*. This configuration will dictate the decimal place precision displayed on amount fields pertaining to a specific currency.

This allows customers to define the decimal place set up for based on each currency. For example, a customer could configure 0 decimal places for JPY and 2 decimal places for USD.

CURRENCY LOCALIZATION APPLIED AT USER LANGUAGE SELECTION

Localization updates have been made to *All* amount fields on *All* transactional documents within Vroozzi will display based on the language selection on each user's record within *Master Data*.

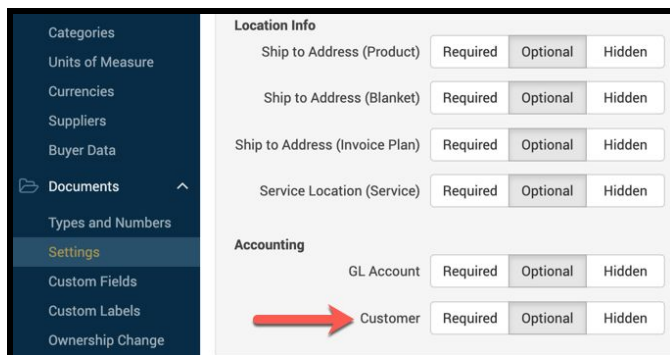
For example, when the 'Default Language' selected on a user's profile is 'English (US)', then all amounts will have ',' as thousand separator and '.' as the decimal separator – EUR 1000 will be displayed as 1,000.00 although the EUR standard is 1.000,00.



The screenshot shows two sections: 'Approval Settings' and 'My System Defaults'. In 'Approval Settings', there is a 'Default Approver' dropdown set to 'Approver One' and a 'Spend Limit' field set to '5000'. In 'My System Defaults', the 'Default Language' is set to 'English (US)' and is highlighted with a red rectangular box.

'CUSTOMER' ACCOUNT OBJECT IS NOW OPTIONAL

The 'Customers' accounting object will no longer be a mandatory field. Within *Document > Settings* the field can now be set to a 'Required', 'Optional' or 'Hidden' field on the requisition.



The screenshot shows the 'Settings' page with a sidebar menu on the left containing 'Categories', 'Units of Measure', 'Currencies', 'Suppliers', 'Buyer Data', 'Documents', 'Types and Numbers', 'Settings', 'Custom Fields', 'Custom Labels', and 'Ownership Change'. The 'Settings' page has two main sections: 'Location Info' and 'Accounting'. The 'Accounting' section contains two rows: 'GL Account' and 'Customer'. Each row has three buttons: 'Required', 'Optional', and 'Hidden'. A red arrow points to the 'Customer' row, specifically to the 'Optional' button.

Vroozi Invoice (All Users)

ADDITIONAL 'TAX DISTRIBUTION' OPTION FOR VERTEX CUSTOMERS

For Vertex based tax calculations a new distribution has been introduced; 'Proportional to Estimated tax'. When selected, tax will be distributed (while maintaining decimal precision) based on the tax that is returned by the tax connector. This new default option will only be visible in the *Master Data > AP Settings* when the Vertex tax connector is on.

Automatically distribute Tax between line items ☒ On

Automatically distribute when Supplier submits Tax at line-item level ☒ On

Choose how would you like to distribute Tax below: (only applicable to taxable line items) Note: If

☐ Proportional to Subtotal

☒ Proportional to Estimated Tax

☐ First line-item only

☒ Equally between line-items

REFORMATTING OF INVOICE LINE ITEM INFORMATION



The invoice and memo line-item layout has been redesigned with line-item information distributed into two tabs; 'General Information' and 'Accounting'. The new design is intended to make keying in information easier for existing users and more intuitive for new users.

The split design is displayed when viewing and editing a line item. In either instance the view will default to the 'General Information' tab.

View Line Item: As previously performed, click on the line item 'Description' to view the details organized by 'General Information' and 'Accounting'. Click each tab to navigate from one to the next.

#	Description	GL Account	Price	Qty	Tax	Total	Actions
1	Lenovo 1500	10001 - Equipment	\$489.00	1	\$0.00	\$489.00	⬆️ ✎️ 🗑️

General Information Accounting

Split Account Assignment
None

Distribution 0000010001 - Equipment

GL Account
10001 - Equipment

Edit Line item: Select 'Next' or click 'Accounting' to navigate there. Line item changes can be saved (check mark in bottom right corner) from either the 'General Information' or Accounting' view.

Please enter your invoice item #1 details below

General Information **Accounting**

Type * Product Description * Lenovo 1500 Price * \$489.00 Quantity * 1

Category 44120000 - Office supplies an Tax Code Discount \$0.00 Shipping Charges \$25.00

Tax \$0.00 UoM * EA - EA Company Code * Vrooz Inc. - Vrooz Inc. Plant Vrooz Inc. - Vrooz Inc.

(Estimated Tax: \$0.00)

Shipping Address VROOZI LABS VROOZI LABS, 13H GULBERG III, LAHORE, PUNJAB 54000 PK

Previous Next

DISCOUNTS APPLIED ON CREDIT/DEBIT MEMOS



Discounts can now be represented on a Credit or Debit memo at both the Line Item and Header level.

As previously introduced on invoices Discount 'Percentage' or 'Value can be applied to line items.

Alternatively, 'Distribution Type' can be selected on the memo by clicking the calculator icon in the 'Calc. Discount' field. Distributions can be selected as follows;
Proportional to Subtotal, First line item, Equally between line items, Do not Distribute. The default setting for discounts at the memo level will be 'Proportional to Subtotal'.

#	Description	GL Account	Price	Qty	Tax	Total	Actions
1	Inspiron 15 5000 Series Laptop Available with Touch Screen	1001 - Stock	\$-59.00	1	\$0.00	\$-59.00	✓ ✎ 🗑

Add Item Apply to All Delete Item(s)

Subtotal (USD) \$-59.00

Discount * Percentage 10%

Calc. Discount (USD) \$-5.90

Shipping Charges (USD) \$0.00

Tax (USD) \$0.00

Memo Total (USD)* \$-53.10

(All changes saved a few seconds ago...)

Delete Submit

Memo Items & Totals
Enter the memo item details and totals from your Memo

Currency *
USD - US DollarD

#	Description	GL Account	Actions
1	Inspiron 15 5000 Series Laptop Available with Touch Screen	1001 - Sto	

Add Item Apply to All Delete Item(s)

Subtotal (USD) \$53.10

Discount * \$5.90

Calc. Discount (USD) \$5.90

Shipping Charges (USD) \$0.00

Tax (USD) \$0.00

Memo Total (USD)* \$53.10

Distribute 'Discount'
Choose how you would like to distribute Discount among line-items?
☒ Proportional to Subtotal (Default)
☐ Proportional to Quantity
☐ First line-item only
☐ Equally between line-items
☐ Do not distribute
Warning: Distribute Discount will Override 'Discount' on the line-items
Save Option Distribute

USE TAX EDITABILITY

The Use tax field on Credit/Debit memos will now be editable. Within a line item, an AP Processor can edit the 'Use Tax' just as they would 'Price'.

Please enter your memo item details below

General Information **Accounting**

Shipping Address
stage_LineShippingTo stage_LineShippingTo, 5000 18TH AVE, ROCK ISLAND, Illinois 61201-4708 United States of America

Type * Product Description * Lenovo 1500 Price * \$33.39 Quantity * 3.23

Category 11000000 - Fire Extinguisher Tax Code RC June - Tax Code Discount \$0.00 Shipping Charges \$10.33

Tax \$21.23 **Use Tax** \$5.00 UoM * EA - Each Company Code * C0001 - Company Code

Plant RC June - RC June

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Use Tax modifications will then be reflected in the Memo Header.

Subtotal (USD) \$75.55

Discount (USD) Value \$0.00

Calc. Discount (USD) \$0.00

Shipping Charges (USD) * \$20.66

Tax (USD) * \$42.46

Use Tax (USD) \$5.00

Memo Total (USD)* \$278.82

Memo Total With Use Tax (USD) \$122.44

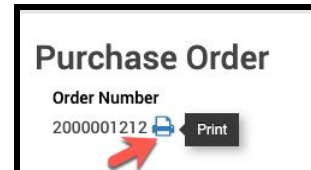
Vroozi Supplier Portal (Supplier Users)


PO CHANGE REPORT REDESIGN



The PO Change Report accessed via PDF at the 'Print' screen will now be divided into **2** sections; 'General Changes' and 'Line Item Changes'.


If there are no changes in any section, then a placeholder message stating that "There was no general change in PO" will appear.





04/10/2020

Purchase Order Change Report

Supplier Name	PO #	PO Version
Office Supply Inc	2000001213	2


General Changes

There was no general change in PO


Line Item Changes

Line Item #	Description	Changes
2.	New Alienware 13 Gaming Laptop	1. This Item was removed

Resolutions

INVOICE

- ✓ **Previously:** Invoices were not correctly routing to the Processors or Managers identified in a custom workflow.

Now: Invoices associated to a custom workflow will again correctly route to the defined AP Processors/Managers.

- ✓ **Previously:** The INVOICED status was not correctly being applied to invoices.

Now: A PO will now correctly transition to INVOICED status if all of its line-items have been invoiced and posted, even if there are additional invoice(s) being processed for that PO.

SUPPLIER PORTAL

- ✓ **Previously:** There was an error blocking successful upload of User Avatars within the Supplier User's profile of the Supplier Portal.

Now: Supplier Portal avatars can now be successfully uploaded in the Supplier Portal user's profile.

- ✓ **Previously:** Line item statuses were not appearing for POs entering the Vroozi System from an external system.

Now: Clients affected by this issue will now see line item statuses for applicable POs.

PURCHASE

- ✓ **Previously:** Delivery dates for a line item were being reset each time a user selected a supplier for the line item.

Now: Delivery dates will now remain static when or if a supplier is selected at the line item level.