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Vroozi October 2023 Release Notes

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Vroozi Purchase and Invoice (Administrator)

NEW ROLE: ACCOUNTS PAYABLE CODER

Vroozi introduces a new role, AP Coder. Prior to this release, coding was a permission underneath the AP Processor and AP Approver Roles, which meant that non-AP users who needed to do coding were given more AP capabilities than just coding. With this release, AP Coder is a separate role that is no longer tied to the AP roles. Non-AP users can now be assigned the AP Coder role to just code documents.

The screenshot shows a role configuration interface with the following elements:

- Role** (select at least one)
- Vroozi Admin
- Reporting
- Vroozi Purchase**
- Vroozi Purchase Express**
- Vroozi Invoice**
 - Accounts Payable Approver
 - Edit AP documents during ...
 - Accounts Payable Auditor
 - Accounts Payable Manager
 - Accounts Payable Processor
 - Accounts Payable Coder**
- Vroozi Source**
- Vroozi SDM**
- Vroozi Payment Requests**
- Vroozi Expense**

Note: Requesters and Buyers will be able to code their own invoices (ie: their requisitions and orders) by default when assigned. This new permission enables the user to code all invoices where they are assigned.

UPDATED PO LAYOUT TO DISPLAY CUSTOM FIELDS

We improved the PO line item custom field readability in the pdf PO layout. Previously suppliers could not get the information they needed from the PO line item custom fields because it was hard to discern one field from another when there were multiple fields. Now, each custom field is clearly and independently presented under the line item to improve the readability.

Vrooz Purchase (Requesters, Buyers, and Central Receivers)

ADD PO DOCUMENT LEVEL ATTACHMENTS DURING A PURCHASE ORDER CHANGE REQUEST (POCR)

Users can now add document level attachments to Purchase Orders during the Purchase Order Change Request (POCR) process. Previously, users could only add attachments to individual PO line item items.



Vrooz Invoice (Exception Handlers)

CODING FOR EXCEPTION HANDLERS

Users assigned for exception processing will now be able to code documents during invoice exception resolution. Requesters will be able to code by default unless they are restricted from coding PRs and POs in their user profile. Other exception handlers will require the new AP Coder role (see “New Role: AP Coder” under the Vrooz Purchase and Invoice (Admin) section) to be assigned to them to code an invoice in exception.

PO # 2000025704

• *Partial Goods Receipt* - Line Item 1, 2
Only a quantity of 1 (out of 5) has been received. Create Receipt

<input type="checkbox"/>	#	Description	GL Account	Price	Qty	Tax	Total ?	Actions
<input type="checkbox"/>	1	Heineken - 24 pk - 12oz Btls	June GL Account - test	\$26.75	5	\$16.8501	\$133.75	↓ 
<input type="checkbox"/>	2	Budweiser - 36 pk - 12oz Btls	June GL Account - test	\$36.7511	5	\$23.1499	\$183.7555	↓ 

Note: Contact Vrooz Support if you want this feature activated. The configuration is not yet available in the Vrooz Admin Panel. Currently, a user will only be made aware of coding changes if they view the audit trail in the invoice.

Resolutions

- Users with “Restrict Coding of PR/PO” in their user profile will no longer be able to make changes to coding during the PO Change Request (POCR).
- Users tagged in a Goods Receipt will be redirected to the relevant Goods Receipt page from the Notifications section.
- Fixed an issue where a newly added line item in the POCR did not update the version of the PO, did not show in the PO Audit trail, and did not show on the PO PDF document when a Preset was applied in the Apply to All.
- When attachments are added to a PO document during a POCR, it will show properly in the PO Audit trail and in the Attachments section.
- All exception handlers in a group will now be able to view invoices assigned to the group for exception resolution.
- Previously, specific pdf invoices did not display completely. Now, the invoices will render properly.